



Westwood
Academy
Together enabling the individual child

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Charging and Remissions Policy

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Charging Policy

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

Visits to museums;
Sporting activities which require transport expenses;
Outdoor adventure activities;
Visits to or by a theatre company;
School trips abroad;
Musical events.

3 Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. On rare occasions, pupil premium may be used to assist families who are eligible with their contributions.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.

- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons and parents are expected to contribute. On rare occasions, pupil premium may be used to assist families who are eligible with their contributions.

5 Swimming

- 5.1 The school organises swimming lessons using a local public pool. These take place in school time and are part of the National Curriculum. We invite parents to contribute to the cost of transport to the pool, but the costs for teaching and hire of the pool are met by the school.

6 Monitoring and review

- 6.1 This policy is monitored by the governing body, and will be reviewed in two years, or earlier if necessary.